



17th PGCME in Haematology

July 20-21, 2022

Instructions

Registration

If there are any problems following registration in accessing the website, educational material, please contact:

Ms. N. Kavitharaju

Mobile No:9894658689

Email: haematcme@cmcvellore.ac.in

Questionnaire & Feedback sessions

- ❖ Login PGCME website on your Computer/smartphone
- ❖ Use the Login ID and password that was provided to you at the time of registration to access the PGCME login page.
- ❖ You will need to fill in the questionnaire and feedback when prompted using the PGCME website. This is time sensitive and the forms will be accessible only for 10-20minutes during the specific time. You will be required to fill and submit them online within that time. Please see the demo video on the website.
- ❖ 80% attendance is mandatory for those requiring a CME credit certificate. The participation (>80% attendance) includes submission of the pre & post questionnaire, feedback form as well as participation in the CME quiz.
- ❖ Exciting prizes await the winners of the CME Quiz which will open at the scheduled time!!!

Instructions for logging in for the CME program

- ❖ **The platform used is Zoom.** You will need to download this onto your system.
- ❖ We strongly recommend using a laptop or desktop with a dedicated earphone connection.
- ❖ Please try and **log in ~15-30 minutes prior** to start the of the program. This is to provide us adequate time to trouble shoot connectivity issues if any and will also enable us to keep to the schedule.
- ❖ You have to name your Zoom connection with your registration number followed by a space and then your first name as submitted at the time of registration. You will receive an email with additional login details.
- ❖ If the **number and name do not match you will not be allowed to enter** the Zoom meeting by the gatekeeper

Instructions for logging in for the CME program

- ❖ If you face **technical difficulties in entering the virtual CME** over ZOOM, kindly contact one of the following staff who will provide technical assistance

Name: Ms.N.Kavitharaju
Mobile No: 9894658689

Name: Ms.Sivaranjini
Mobile No: 9092074823

Name: Ms.Bommi
Mobile No: 9342888481

Email: haematcme@cmcvellore.ac.in

Instructions while the CME program is in progress

- ❖ The program is for serious students and to ensure that they have the best environment and experience during this CME.
- ❖ Always keep your **video and your microphone switched off. If you fail to follow this instruction you will be removed from the virtual meeting platform** temporarily. If it happens a **second time you will be disconnected permanently** from the CME. The organizers decision will be final.
- ❖ Please note the entire procedure will be recorded. **Any inappropriate images, sounds, language will be reported to the appropriate authorities and your department / institution head.**

**PLEASE CONSIDER THE ABOVE SERIOUSLY- ADVERSE EVENTS
WILL BE REPORTED AND ACTION WILL BE TAKEN**

Strategies to maximize benefit from this CME

- ❖ Access the educational material (articles and slide sets) prior to the CME and familiarize yourself with the topics.
- ❖ Attend all the sessions.
- ❖ Make notes and engage actively by posting questions during the presentations for discussion.
- ❖ Post questions in the Q & A box facility and the faculty will try and respond to them in real time/ immediately after the session.
- ❖ Post CME, the faculty members will continue to be available on e-mail to answer additional queries.
- ❖ Feel free to contact any of the faculty members for career advice in Haematology.